Medical Transcription Fundamentals: Where Success Takes Root (Paperback)

By Diane Gilmore

Lippincott Williams and Wilkins, United States, 2012. Paperback. Condition: New. 2nd edition. Language: English . Brand New Book. The publishers of Stedman s invite you to learn what it means to be a medical transcriptionist from a book written by a practicing transcriptionist! Medical Transcription Fundamentals provides a strong foundation for students and practitioners in an accessible, conversational style. The text outlines the responsibilities associated with the occupation, covers the specific knowledge, skills, and education needed, and provides a conceptual understanding of general medical terms and various medical specialties in a way that is easily remembered.The new edition of this text includes:* NEW! Chapters on surgery and pharmacology! NEW! Cloze exercises to encourage students to use critical thinking skills to fill in missing words in reports while listening to audio.NEW! latest styles, forms, and grammar and usage specific to the profession from The Book of Style, Third Edition by AHDI have been incorporated This book has, however, maintained a focus on ease of use and understanding, keeping a format that outline the fundamental components of this profession clearly in three main sections:* Part I introduces the field, required tools, medical terminology, and editing basics, and provides instruction in basic medical...

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